CALL FOR REVIEWERS
For October 2020 Reviews of
Innovative Childcare and Remote Extended Support Grant Applications

The North Carolina Department of Public Instruction (NCDPI) is seeking qualified individuals to serve as grant reviewers to read and score Innovative Childcare and Remote Extended Support (ICARES) grant applications during the period of October 8-25, 2020. A mandatory 4-6 hour virtual training for the selected grant reviewers is scheduled to be held on Tuesday, September 29, 2020. The review process is being managed for the NCDPI by the SERVE Center at the University of North Carolina at Greensboro (UNCG). Interested individuals should apply by September 7, 2020. The application process is described below. Please email Beth Thrift at the SERVE Center if you have questions about the application process.

Innovative Childcare and Remote Extended Support (ICARES) Grant Competition:
The North Carolina Department of Public Instruction (NCDPI) is preparing to launch a competition for the Innovative Childcare and Remote Extended Support (ICARES) Grant and anticipates funding these grants, pending approval by the State Board of Education (SBE), for Public School Units (PSU) to partner with community organizations to provide supervised instructional childcare for K-8 students without at-home supervision available on remote learning days. The purpose of the ICARES grant is to fund high-quality, independently validated extended learning and integrated student support service programs for at-risk students that raise standards for student academic outcomes. ICARES grant amounts will range from $200,000 to $500,000 depending on the number of at-risk students identified to be served.

Grant Reviewer Requirements:
1. Reviewers will read and score their assigned grant applications from October 8-25, 2020. Reviewers may be asked to score up to 20 applications. Each review will take approximately 90 minutes per application, for a total of up to approximately 30 hours to be completed over the 2.5-week period.

2. The reviewers will record their scores using a web-based grant management system. Thus, reviewers must have computer and Internet access to conduct their reviews. The web-based grant management system will be explained during the grant reviewer training provided to the selected reviewers.

3. Selected reviewers must review materials provided before training, attend a mandatory virtual 4-6-hour training currently scheduled for September 29, 2020, and participate in a follow-up 90-minute webinar. Once the applications are assigned to reviewers, there may be a short conference call to answer any final questions before scoring begins.

4. Reviewers will use a rubric to guide their scoring. In addition, reviewers will be expected to provide comments for each application outlining strengths and weaknesses.
5. Reviewers will be required to sign a Confidentiality Agreement and a Conflict of Interest Statement prior to beginning the review process.

6. **Reviewers cannot be associated with an LEA or Charter School that is submitting an ICARES grant application in October 2020.**

**Reviewer Qualifications:**
We are seeking reviewers who have one or more of the following qualifications:

- experience with out-of-school programs or knowledge of research or practice on this topic (for example, written publications, etc.);
- experience with or knowledge of research and practice in designing, implementing, or evaluating interventions for at-risk students from high poverty schools;
- experience with working with communities to forge meaningful partnerships that foster commitment to improving the lives of youth and their families;
- relevant experience in an education-related field;
- experience with conducting evaluations of education programs or community programs for at-risk youth;
- experience as a grant reviewer (preferably in education);
- experience as a project director/manager/coordinator of a grant-funded project; and/or
- experience as a project director/manager/coordinator of a disaster and recovery project.

Preference will be given to applicants who have more than one of the above qualifications.

**Reviewer Compensation:**
The reviewers selected will receive $250 to attend a virtual 4-6-hour training and a follow-up 90-minute webinar. Reviewers will be compensated for grant reviews at the rate of $75 per application reviewed. SERVE Center at UNC Greensboro will pay reviewers upon their completion of all grant reviewer responsibilities as outlined.
How to Apply:

Instructions for Submitting an ICARES Grant Reviewer Application and Résumé:

If you are interested in applying to become an ICARES Grant Reviewer, please complete the following steps by September 7, 2020.

Note: Those individuals who have not been employed previously by the SERVE Center to review 21st CCLC or ELISS applications will be required to complete the full applications. Those individuals who have been employed by the SERVE Center to review 21st CCLC or ELISS applications previously and have updated their information in the past 18 months will be prompted to respond to fewer questions. Applicants must respond to all questions for which they receive a prompt.

1. Access and complete the online application at:
   a. Ensure you complete all questions in the application.
   b. You will be asked to provide professional references as part of the application.

2. Upload a current three-page (or less) résumé which includes your education and work history, and relevant publications/skills/experiences:
   a. Please upload your résumé as an Adobe PDF file (see Section J in the application for instructions and upload button).
   b. Use the naming convention LastName_FirstName_Resume for your résumé. For example: Joan Jones’ résumé file would be named: Jones_Joan_Resume.pdf

3. Your application submission must be received in the online system by 11:00 p.m. EST on September 7, 2020. (Applications and résumés cannot be submitted via email).

You will receive an email acknowledging receipt of your materials. If you do not receive an email notification after 48 hours of submitting your materials, please email Beth Thrift to ensure your submission was complete.

We will notify reviewers of their selection by September 18, 2020 and provide details about the virtual training.

Thank you for your interest in serving as an ICARES grant reviewer.